JOINT CLASSROOM FUNDING SCHEME – GUIDELINES

General information:
As part of its “internationalisation at home” strategy, the University of Vienna funds “Joint Classroom” activities in order to make international experiences and networks accessible to students who cannot afford a longer stay abroad for financial, professional or family reasons. Joint Classrooms also intend to strengthen collaborations with partner universities.

Target group:
Academics and lecturers of the University of Vienna who have research connections with European and international partner universities

Object of funding:
Funding is allocated to courses (preferably with continuous assessment) of the University of Vienna that are carried out in collaboration with a relevant course at a European or international partner university. Joint Classrooms with strategic partners of the University of Vienna are particularly eligible for funding.

In any case, networking should include a short stay (minimum 5 days) at the partner university. This enables students to collaborate face-to-face with the students at the partner university.

In addition, networking in the course can take place through the following activities, for example:
- Joint online classes between the University of Vienna and the partner university (webinars, flipped classrooms, elements of blended learning)
- Networking between participants at both universities via e-mail/Skype/Moodle/video conferences (e.g. to prepare a joint presentation given during the stay at the partner institution)

Funding purpose:
Funding should be mainly used to cover travel costs/scholarships for the participating students of the University of Vienna. In exceptional cases, funding may also be used to cover travel costs for lecturers. However, travel costs for lecturers should primarily be funded through funding instruments such as Erasmus+ Teaching Mobility or Erasmus+ International Teaching Mobility.

Amount of funding available:
Up to EUR 6,000 per course, depending on the number of participants. Funding amounts for Joint Classrooms with strategic partners can also be higher. Parallel funding from other institutions is possible.

Deadline for submissions: application always possible

Documents required for application:
- Completed application form “Joint Classroom”
- Cost and financing plan

Guidelines Joint Classroom Funding Scheme, as of March 2020 // International Office, University of Vienna
Submissions (via-email): michaela.fiska@univie.ac.at, International Office of the University of Vienna

Payment:
Funding will be transferred to the designated project cost centre via internal cost allocation (ILV).

Report:
A report stating the use of the funding amount has to be submitted no later than 2 months after the end of the funded course.

If you have any questions, please contact:
Mag. Michaela Fiska, International Office
Direct dial 18242
michaela.fiska@univie.ac.at